

## Government Holdings (Private) Limited

### Invitation to Bid for Renovation of Reception Area of 5<sup>th</sup> Floor of GHPL Office

Government Holdings Private Limited is inviting the potential bidders/contractors to bid as described hereinafter;

1. Government Holdings (Private) Limited hereby invites sealed bids for Renovation of Reception Area of 5<sup>th</sup> Floor in this Invitation to Bid.
2. Two stage bidding process will be followed as per the PPRA Rules. Bidders shall first submit, according to the required specifications, a technical proposal without price. The technical proposal shall be evaluated in accordance with the specified evaluation criteria and may be discussed with the bidders regarding any deficiencies and unsatisfactory technical features and after such discussions, all the bidders shall be permitted to revise their respective technical proposals to meet the requirements of the GHPL. GHPL may revise, delete, modify or add any aspect of the technical requirements or evaluation criteria, or it may add new requirements or criteria. Such revisions, deletions, modifications, change of design or additions are communicated to all the bidders equally at the time of invitation to submit final bids. The bidders, whose technical proposals or bids have not been rejected and who are willing to conform their bids to the revised technical requirements of the GHPL, shall be invited to submit a revised technical proposal along with the financial proposal. The revised technical proposal and the financial proposal shall be evaluated in the manner prescribed above. The bid found to be the lowest evaluated bid shall be accepted.
3. The bidders who are not willing to conform their technical proposal to the revised requirements of procuring agency shall be allowed to withdraw their respective bids without forfeiture of their bid security.
4. The bidder may purchase the Bid Document from GHPL Office, Administration Department, 7<sup>th</sup> floor, Petroleum House, Ataturk Avenue, G-5/2, Islamabad, by paying amount of Rs. 500/- in the form of pay order/ demand draft in favor of "*Government Holdings (Private) Limited*".
5. Technical Bids must reach on or before **June 08, 2020 ('Closing Date')** at **03:00 PM** at GHPL's office, Administration Department. Technical Bids will be opened at 03:30 PM on same day at GHPL's office and bidders' authorized representative(s) will be allowed to attend the bid opening who choose to attend.
6. Bidders are requested to go through "Bid Data Sheet" to acquaint themselves with the details on the bidding process including Company's correspondence details, bid submission deadline, bid opening date, bid validity, deviations etc. Bids will be submitted in accordance with the procedure as set out in the Bid Documents.
7. The Bidder must be registered with FBR for the sales and Income tax, if applicable. In addition, the bidder with valid license from relevant authorities will be given preference.
8. The Bidder must provide the information of its postal address, telephone numbers, fax number, NTN number, sales tax registration number, email address and names of the key person(s) in their organization.
9. Interested Bidders may obtain further information at the following address:  
[procurement@ghpl.com.pk](mailto:procurement@ghpl.com.pk)

10. Bidding is open to all firms and persons meeting the following requirements:

- i. Detailed Company Profile
- ii. Copy of NTN and Sales Tax Certificates
- iii. Minimum of three years' experience of office renovation
- iv. Affidavit on stamp paper that the firm is not blacklisted by any provincial or federal government department, agency, organization or autonomous body anywhere in Pakistan.
- v. Works of Similar Nature

11. This letter is not to be construed in any way as an offer of contract. Your bid could, however, form the basis for a contract between Bidder and GHPL.

12. Bidders are requested to acknowledge receipt of this BID DOCUMENT by e-mail to [procurement@ghpl.com.pk](mailto:procurement@ghpl.com.pk) and confirm their intent to bid. This will allow GHPL to send technical clarifications if needed.

Sincerely,

**Admin Department**

GHPL Pakistan

[procurement@ghpl.com.pk](mailto:procurement@ghpl.com.pk)